

Northborough Cultural Council Meeting Minutes



Monday, November 6, 2017

Northborough Town Hall, Conference Room C

Meeting Called to Order: 7:05pm

In attendance: Peter Worrest, Steve Smith, Seira Shelton, Lesley Shore, Selvi Oyola, Scott Nolan

Absent: Bich Nguyen

1. Bich was absent and we did not have minutes to review for approval from our Nov 2nd meeting.
2. Review of tasks assigned from last meeting. Lesley confirmed that she sent a 'thank you letter' to LalaJava. She also purchased two \$20 gift cards for Eli Gordon and Julia for performing at the open coffee house at LalaJava. These funds are to be refunded back to Lesley from the NCC Administrative budget.
3. Reviewed the amount available for granting (\$4835) once more and looked over the annual report submitted with Peter Worrest, our Treasurer. In addition, we are retaining \$690 for a future Council Originated Project for 2018.
4. Quickly named the three options previously discussed at our last meeting (international festival, Arts/Crafts and Music Fair with Northborough Common Committee, and grantee reception) and decided to discuss them after review and voting of applications are completed in January.
5. Carefully reviewed and discussed each of the 21 applications submitted per MCC guidelines and Council Priorities. Approximate amounts for grants, overall impact in our community and close alignment with guidelines and priorities were discussed.
6. Lesley informed us that she contacted Melican Middle School to get more information to see if they had an author lined up for the author visit mentioned in their application. They informed Lesley that they had two potential authors, both of whom said they would be available for an author visit on said date.
7. Seira, Scott, and Selvi had to sit out of discussions that may affect any voting about the Melican Middle School Application because they each have a child currently a student at Melican Middle School, and they wanted to avoid any real or appearance of conflict of interest for this application. This left the meeting with only three voting members for this particular application. Thus the Council decided that they would contact Mina Kim, their MCC advisor about this situation on how to proceed and bring it up to the attention of Town per Kim's advice.
8. It was a very productive meeting in which voting could not be completed. A final voting meeting will be determined after Selvi contacts Mina as mentioned above in number 8.
9. A reimbursement form from Northborough Community Affairs was executed by Peter and Selvi.

Meeting called to adjourn at 8:15pm